To: Transfusion Services Managers
From: Hospital Relations Department
Date: June 19, 2018
Re: Service Manual Revisions

Recent changes in AABB Standards regarding sample collection and labeling have resulted in needed updates to your service manual. Changes to therapeutic phlebotomies and stem cell prompted additional updates.

The current version of the Service Manual can be accessed at your convenience via iWeBB®. The updates can be accessed by clicking on the following link.
https://iwebb.carterbloodcare.org/Memo/DownloadFile/2541

Table of Contents: Please replace pages i-2 through i-6 for the addition of special programs for therapeutic phlebotomy and formatting edits.

Section 4.0: Transfusion Complications: Please add or replace the following forms.
     RTF215.01 Transfusion Reaction Investigation
     DNF106.30D Suspected TRALI Investigation Summary

Section 7.0 Collections: Please replace the section to list the phone number for Fort Worth Hulen donor center and to indicate with an asterisk, the select donor centers accepting autologous and directed collections.

Section 8.0 Special Donations: Please replace the entire section for updates to therapeutic phlebotomy and addition of special programs for HH (hereditary hemochromatosis) and LOT (low testosterone). New and revised forms, effective June 26, 2018, are to be added or replaced in the forms section.
     Autologous Donation Information
     Directed Donation Information
     SDF801.03 Therapeutic Donor Request
     Therapeutic Donation Information
     DNF104.35C Enrollment/Prescription for No-Fee Phlebotomy

Section 10.0 Test Information Chart: Please replace the section for changes in test methodologies for HLA and to archive Kleihauer Betke (KB) Stain.

Section 12 Reference and Transfusion: Please replace pages 12-3, 12-4, 12-6, 12-7, and 12-10 through 12-16 for inclusion of sample collection updates and formatting.

Section 14.0 Stem Cell: Pages 14-3 and 14-6 are to be replaced for addition of the following form.
     HPF170-06 Infectious Disease Tube Collection Form

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