

- **To:** Transfusion Services Managers
- From: Hospital Relations Department
- Date: December 22, 2015
- **Re:** Holiday Schedule for Central Texas Deliveries

At 6pm on Thursday, December 24, 2015, through Monday, December 28, 2015, our Central Texas Distribution phones will be transferred to our Bedford Distribution department. Central Texas Distribution on call staff will be notified of any stat orders, but all ASAP and routine orders will be filled from Bedford.

Regular staffing hours will resume at 7am on Monday, December 28, 2015.