



**To:** Transfusion Services Managers  
**From:** Hospital Relations  
**Date:** February 4, 2021  
**Re:** Service Manual and Certificates of Accreditation Updates

Periodic updates to the Carter BloodCare Service Manual are necessary throughout the year. Last year, we provided an electronic copy of the Service Manual for your reference. This allows you to update entire sections containing updates and eliminates the need to replace specific pages that have been updated in the section.

Please update Section 1.0 General Information and Section 1.0 Forms, Section 2.0 Forms Quality Assurance, Section 4.0 Forms Reporting Suspected Transfusion Complications, Section 8.0 Special Donations and Section 8.0 Forms, Section 10 Test Information Chart, and Section 13 Clinical Apheresis and Section 13.0 Forms for appropriate updates to the Organizational Charts, form QAF602.01 Consignee Notification Record and QAF602.01.01 Reac Non-Descript Multiplex HIV-1—HCV Assay Notification, DNF103.30A Suspected TRALI Investigation, DNF 104.35C HH Enrollment Form and DNF 104.35D TRT Enrollment Form, Test Information Chart, Clinical Apheresis Management Changes, and form CAF495 Granulocyte Order Release Form.

Please download and replace the attached:

- 1.0 General Information
- 1.0 Forms General Information
- 2.0 Forms Quality Assurance
- 4.0 Forms Reporting Suspected Transfusion Complications
- 8.0 Special Donation
- 8.0 Forms Special Donations
- 10.0 Test Information Chart
- 13.0 Clinical Apheresis
- 13.0 Forms Clinical Apheresis

A current copy of the Service Manual can also be accessed via iWeBB at <https://iwebb.carterbloodcare.org/ServiceManual/Index>

Additionally, Carter BloodCare's updated Certificates of Accreditation and Licenses can be found at <https://www.cbcspecialtyservices.org/licenses-accreditations>