

To: Transfusion Services ManagersFrom: Hospital RelationsDate: July 19, 2022Re: Carter BloodCare Service Manual

## Background

Carter BloodCare publishes updates to the Service Manual to you via email. This allows you to update entire sections and eliminates the need to replace specific printed pages that have been updated in the respective section(s). As always, you maintain the ability to print out physical copies of the service manual; however, this can be cumbersome and on occasion updates can be missed causing you to not have the most current version of sections and/or forms. Historically, the service manual has always been accessible online via iWeBB.

## **Impact to Clients**

Effective, July 19, 2022, the Service Manual will be accessible to you and your staff through the Specialty Services website. This allows for easier and consistent access to the current version. As a result, the Service Manual will no longer be hosted on iWeBB. We will continue to notify you of periodic updates to the service manual via email, however, you must obtain the updates from the Specialty Services Website.

To access the Service Manual, please navigate to <u>www.cbcspecialtyservices.org</u> and click on the "Service Manuals and Forms" icon at the top right corner.

Service Manuals & Forms

Under "Service Manuals" click on "Carter BloodCare Service Manual."

## **Client Action**

The following sections have been updated. Please visit the site today to maintain your printed or electronic version of the Service Manual current.

- 1.0 General Information
- 1.0 Forms General Information
- 2.0 Quality Assurance
- 2.0 Forms Quality Assurance
- 3.0 General Polices
- 5.0 Hospital Relations
- 7.0 Collections
- 8.0 Forms Special Donations
- 10.0 Test Information Chart
- 13.0 Clinical Apheresis
- 16.0 Educational Opportunities

## Additional Resource

Carter BloodCare's Certificates of Accreditation and Licenses can also be found on the Specialty Services Site by navigating to <u>www.cbcspecialtyservices.org</u> and click on "Licenses & Accreditations"