

| To:   | Transfusion Services Managers |
|-------|-------------------------------|
| From: | Hospital Relations Department |
| Date: | September 28, 2022            |
| Re:   | Updates to iWeBB              |

### Background

Carter BloodCare offers the ability to submit requests through iWeBB for blood products and Reference and Transfusion Immunohematology Reference Laboratory (IRL) Services. Historically, once requests were submitted through iWeBB, additional follow up and updates could only be made by phone. Beginning **October 25, 2022**, updates will be launched to iWeBB, which will allow for status changes to be tracked through iWeBB for requests made to the IRL. Preliminary and final reports will also be made available through iWeBB and can be retrieved in place of these reports being faxed to your facility.

#### Impact to Clients

- The layout of iWeBB will look slightly different (see screen shots.)
- Lab Services Orders will have defined steps that will allow for progress to be tracked with steps such as "Ordered," "Request in Progress," "Request Verified," "Request Completed," "Specimen Rejection", and "Request Canceled" (see screen shots.)
- Preliminary and Final Reports will be available for direct access in iWeBB.
- The IRL will continue to call once the requested order is completed and will ask if your facility needs a copy of the preliminary report faxed to your facility, or if you have access to iWeBB. The final report will only be faxed upon request.

### **Client Action**

- Please ensure your staff has access to iWeBB.
- Requests for users to be added to iWeBB can be submitted to the Hospital Relations Department.

#### **Questions and Additional Information:**

Please contact <u>hospitalrelations@carterbloodcare.org</u> with any questions or concerns.

When logging into iWeBB, the landing page will look slightly different, with the ability to toggle at the top between "Blood Product Orders" and "Lab Services Orders." Below shows an order that has been placed in "Lab Services Orders" through iWeBB. The sample has not yet been received, or the order has not yet been approved.

|   |                   | iWe                 | BB Online Orders        | and Custom   | er Resources    | -                |              |      |  |
|---|-------------------|---------------------|-------------------------|--------------|-----------------|------------------|--------------|------|--|
| Product Services                        |                   | Blood Product Order | 1                       |              | Lib S           | lenvice Orders   |              |      | Customer Services  |
| Order Bood Product<br>Order Lab Service | Order Blood Produ | d.                  | Lab Ser<br>from 08-22-3 | vice Orders  |                 |                  | Order Lab Se | nice | = Memos  |
| Bood Product Order History              | 2 Loot to Looi    | Ö Retresh           |                         |              |                 |                  | Search.      | 9    | 02-09-2022 Try to test it<br>05-09-2017. Testing memorypiced |
| Lab Service Order History               | Order ID          | Patient Name        | Patient ID              | Order Status | Order By        | Order Date       | Ation        |      | 01-18-2016: New Website Launch                               |
| + Service Forms                         | SP-01212-0007     | PAZIENT, TEST       | 125456                  | Ordered      | Michael, Howall | 09-21-2022 13:01 | Select +     |      | of more menter -   |
| Reports                                 |                   |                     |                         |              |                 |                  |              |      | Accreditation Certificates                                   |
| Reprint Pack List                       |                   |                     |                         |              |                 |                  |              |      | + Submit a customer incident                                 |
| Reprint Return Sta                      |                   |                     |                         |              |                 |                  |              |      |  |
| Reprint Debit Memo                      |                   |                     |                         |              |                 |                  |              |      |  |
| Historical Antigen Results              |                   |                     |                         |              |                 |                  |              |      |  |
| Submit Hospital Antigen Text Results    |                   |                     |                         |              |                 |                  |              |      |  |
| Bood Utilization Report                 |                   |                     |                         |              |                 |                  |              |      |  |
|   |                   |                     |                         |              |                 |                  |              |      |  |
|   |                   |                     |                         |              |                 |                  |              |      |  |
|   |                   |                     |                         |              |                 |                  |              |      |  |
|   |                   |                     |                         |              |                 |                  |              |      |  |
|   |                   |                     |                         |              |                 |                  |              |      |  |
|   |                   |                     |                         |              |                 |                  | 1-10(1)      | lens |  |
|   |                   |                     |                         |              |                 |                  |              |      |  |
|   | _                 |                     |                         |              |                 |                  |              |      |  |

When the sample has been received, or the request has been verified, the request will indicate "Request in Progress."

|                   | iWeB                 | B Online Orders a         | nd Customer                    | Resources      | and the second second |             |          |
|-------------------|----------------------|---------------------------|--------------------------------|----------------|-----------------------|-------------|----------|
|                   | Blood Product Orders |                           |                                | Lab S          | ervice Orders         |             |          |
| Order Blood Produ | uct                  | Lab Serv<br>From 08-22-20 | ice Orders<br>22 To 09-21-2022 |                |                       | Order Lab S | ienifice |
| Disport to Excel  | O Refresh            |                           |                                |                |                       | Search      | ٩,       |
| Order ID          | Patient Name         | Patient ID                | Order Status                   | Order By       | Order Date            | Action      |          |
| SP-09212-0008     | ANOTHER PATIENT      | 789456                    | Ordered                        | Michael Howell | 09-21-2022 13:28      | Select *    | ^        |
| RQ2209211203405   | PATIENT, TEST        | 123456                    | Request in Progress            | Michael Howell | 09-21-2022 13:01      | Select *    |          |

When the request is approved, or testing of the sample has begun, the order will show "Request Verified."

|                   | iWe                  | BB Online Orders        | and Custome                      | r Resources    | Present Party and |             |        |
|-------------------|----------------------|-------------------------|----------------------------------|----------------|-------------------|-------------|--------|
|                   | Blood Product Orders |                         |                                  | Lab S          | ervice Orders     |             |        |
| Order Blood Produ | ct                   | Lab Sen<br>From 08-22-2 | vice Orders<br>022 To 09-21-2022 |                |                   | Order Lab S | ervice |
| Export to Excel   | O Refresh            |                         |                                  |                |                   | Search      | ٩      |
| Order ID          | Patient Name         | Patient ID              | Order Status                     | Order By       | Order Date        | Action      |        |
| SP-09212-0008     | ANOTHER, PATIENT     | 789456                  | Ordered                          | Michael Howell | 09-21-2022 13:28  | Select +    | ~      |
| RQ2209211203405   | PATIENT. TEST        | 123456                  | Request Verified                 | Michael Howell | 09-21-2022 13:01  | Select *    |        |

## When all testing has been completed, the order will show "Request Completed" in green.

|                   | iWeB                 | 3B Online Orders        | and Custome       | r Resources    | Street Televis   |              |        |
|-------------------|----------------------|-------------------------|-------------------|----------------|------------------|--------------|--------|
|                   | Blood Product Orders |                         |                   | Lab S          | ienvice Orders   |              |        |
| Order Blood Produ | .t.                  | Lab Sen<br>From 08-22-2 | vice Orders       |                |                  | Order Lab Si | envice |
| Export to Excel   | O Refresh            |                         |                   |                |                  | Search       | ٩      |
| Order ID          | Patient Name         | Patient ID              | Order Status      | Order By       | Order Date       | Action       |        |
| SP-09212-0008     | ANOTHER, PATIENT     | 789456                  | Ordered           | Michael Howell | 09-21-2022 13:28 | Select *     | 1      |
| RQ2209211203405   | PATIENT, TEST        | 123456                  | Request Completed | Michael Howell | 09-21-2022 13:01 | Select +     |        |

# When the preliminary report is available, it will show up beside "Select" under the "Action" column.

|                   | iWeB                 | 3B Online Orders a        | ind Customer                   | Resources       | and the second   |                                    |        |
|-------------------|----------------------|---------------------------|--------------------------------|-----------------|------------------|------------------------------------|--------|
|                   | Blood Product Orders |                           |                                | Lab S           | ervice Orders    |                                    |        |
| Order Blood Produ | ct                   | Lab Serv<br>From 08-22-20 | ice Orders<br>22 To 09-21-2022 |                 |                  | Order Lab Se                       | trvice |
| Deport to Excel   | O Refresh            |                           |                                |                 |                  | Search                             | 9      |
| Order ID          | Patient Name         | Patient ID                | Order Status                   | Order By        | Order Date       | Action                             |        |
| SP-09212-0008     | ANOTHER PATIENT      | 789456                    | Critered                       | Michael, Howell | 09-21-2022 13:28 | Select +                           |        |
| RQ2209211203405   | PATIENT, TEST        | 123456                    | Request Completed              | Michael, Howell | 09-21-2022 13:01 | Select 🕑                           | )      |
|                   |                      |                           |                                |                 |                  | New Order<br>Treliminary Test Repo | rt.    |

Once the medical director has signed off on the final report, it will also show up beside "Select" under the "Action" column.

|                   | IWeBB C              | Online Orders          | and Customer                      | Resources      | Street Second    |  |        |
|-------------------|----------------------|------------------------|-----------------------------------|----------------|------------------|--|--------|
|                   | Blood Product Orders |                        |                                   | Lab S          | ervice Orders    |  |        |
| Order Blood Produ | ct                   | Lab Ser<br>From 08-22- | vice Orders<br>2022 To 09-21-2022 |                |                  | Order Lab Se   | stvice |
| Export to Excel   | O Refresh            |                        |                                   |                |                  | Search   | ٩      |
| Order ID          | Patient Name         | Patient ID             | Order Status                      | Order By       | Order Date       | Action   |        |
| SP-09212-0008     | ANOTHER, PATIENT     | 789456                 | Ordered                           | Michael Howell | 09-21-2022 13:28 | Select *   | 1      |
| RQ2209211203405   | PATIENT, TEST        | 123456                 | Request Completed                 | Michael Howell | 09-21-2022 13:01 | Select + BB  |        |
|                   |                      |                        |                                   |                |                  | View Order<br>Preliminary Test Repo<br>Final Test Report | HT.    |

When an order is cancelled, or a specimen has been rejected, the appropriate status will be indicated. Please see "Request Cancelled" in orange and "Specimen Rejection" in red.

| iWeBB Online Orders and Customer Resources                              |                  |            |                    |                 |                  |                   |  |  |
|---|------------------|------------|--------------------|-----------------|------------------|-------------------|--|--|
| Blood Product Orders Lab Service Orders                                 |                  |            |                    |                 |                  |                   |  |  |
| Order Blood Product Lab Service Orders<br>From 08-27-2022 To 09-26-2022 |                  |            |                    |                 |                  | Order Lab Service |  |  |
| Export to Excel   | 🗘 Refresh        |            |                    |                 |                  | Search Q          |  |  |
| Order ID  | Patient Name     | Patient ID | Order Status       | Order By        | Order Date       | Action            |  |  |
| RQ2209211228217   | ANOTHER, PATIENT | 789456     | Request Canceled   | Michael, Howell | 09-21-2022 13:28 | Select -          |  |  |
| RQ2209211203405   | PATIENT, TEST    | 123456     | Specimen Rejection | Michael, Howell | 09-21-2022 13:01 | Select 🕶 🖹 🗎      |  |  |