

To:	Transfusion Services Managers
From:	Hospital Relations Department
Date:	September 28, 2022
Re:	Updates to iWeBB_Reminder.

Update

As a reminder, updates to iWeBB will be launched **tomorrow October 25, 2022, during the hours of 0600 and 0800.** During this time, iWeBB will be unavailable and orders for blood products or IRL services will need to be placed by faxing or calling the appropriate department.

Background

Carter BloodCare offers the ability to submit requests through iWeBB for blood products and Reference and Transfusion Immunohematology Reference Laboratory (IRL) Services. Historically, once requests were submitted through iWeBB, additional follow up and updates could only be made by phone. Beginning **October 25, 2022**, updates will be launched to iWeBB, which will allow for status changes to be tracked through iWeBB for requests made to the IRL. Preliminary and final reports will also be made available through iWeBB and can be retrieved in place of these reports being faxed to your facility.

Impact to Clients

- The layout of iWeBB will look slightly different (see screen shots.)
- Lab Services Orders will have defined steps that will allow for progress to be tracked with steps such as "Ordered," "Request in Progress," "Request Verified," "Request Completed," "Specimen Rejection", and "Request Canceled" (see screen shots.)
- Preliminary and Final Reports will be available for direct access in iWeBB.
- The IRL will continue to call once the requested order is completed and will ask if your facility needs a copy of the preliminary report faxed to your facility, or if you have access to iWeBB. The final report will only be faxed upon request.

Client Action

- Please ensure your staff has access to iWeBB.
- Requests for users to be added to iWeBB can be submitted to the Hospital Relations Department.

Questions and Additional Information:

Please contact <u>hospitalrelations@carterbloodcare.org</u> with any questions or concerns.

When logging into iWeBB, the landing page will look slightly different, with the ability to toggle at the top between "Blood Product Orders" and "Lab Services Orders." Below shows an order that has been placed in "Lab Services Orders" through iWeBB. The sample has not yet been received, or the order has not yet been approved.

		iWe	eBB Online Orders	and Custom	er Resources				
Product Services		Blood Product Order	5			kenvice Orders			Customer Services
Order Blood Product Order Lab Service	Order Blood Produ	at .		vice Orders			Order Lab S	envice	- Merros
Bood Product Order History	Deport to Excel	Ó Refresh					Search.,	9	02-09-2022: Try to test it 08-09-2017: Tecting memorypliced
Lab Service Order History	Order ID	Patient Name	Patient ID	Order Status	Order By	Order Date	Atton		01-18-2016 New Website Laurch Go More Memore F
Service Forms	SP-06212-0007	PATIENT, TEST	123456	Ordered	Michael, Howald	49-21-3022 13:01	Salact +	-	at the second r
Reports									Accreditation Certificates
Reprint Pack List									+ Submit a customer incident
Reprint Return Silp Reprint Credit Memo									
Reprint Debit Memo									
Hatorical Antigen Results									
Submit Hospital Antigen Text Results									
Blood Utilization Report									
							1-1of1	items	
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When the sample has been received, or the request has been verified, the request will indicate "Request in Progress."

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	Blood Product Orders			Lab S	ervice Orders		
Order Blood Produ	ict -		vice Orders 2022 To 09-21-2022			Order Lab Se	mio
Disport to Excel	Ó Refresh					Search	
Order ID	Patient Name	Patient ID	Order Status	Order By	Order Date	Action	
SP-09212-0008	ANOTHER, PATIENT	789456	Ordered	Michael Howell	09-21-2022 13:28	Select +	
RQ2209211203405	PATIENT, TEST	123456	Request in Progress	Michael Howell	09-21-2022 13:01	Select *	

When the request is approved, or testing of the sample has begun, the order will show "Request Verified."

		BB Online Orders					
	Blood Product Orders			Lab S	ervice Orders		
Order Blood Produ	sct	Lab Service Orders From 08-22-2022 To 09-21-2022					
Export to Excel	O Refresh					Search	0
Order ID	Patient Name	Patient ID	Order Status	Order By	Order Date	Action	
SP-09212-0008	ANOTHER, PATIENT	789456	Ordered	Michael Howell	09-21-2022 13:28	Select +	
RQ2209211203405	PATIENT, TEST	123456	Request Verified	Michael Howell	09-21-2022 13:01	Select +	

When all testing has been completed, the order will show "Request Completed" in green.

	iWe	BB Online Orders a	and Customer		and Street		
	Blood Product Orders			Lab S	ervice Orders		
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Export to Excel	O Refresh					Search	0
Order ID	Patient Name	Patient ID	Order Status	Order By	Order Date	Action	
SP-09212-0008	ANOTHER PATIENT	789456	Ordered	Michael Howell	09-21-2022 13:28	Select *	
RQ2209211203405	PATIENT, TEST	123456	Request Completed	Michael Howell	09-21-2022 13:01	Select +	

When the preliminary report is available, it will show up beside "Select" under the "Action" column.

	Blood Product Orders			Lab S	ervice Orders	
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Deport to Excel	O Refresh					Search
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P-09212-0008	ANOTHER PATIENT	789456	Ordered	Michael, Howell	09-21-2022 13:28	Select +
02209211203405	PATIENT, TEST	123456	Request Completed	Michael, Howell	09-21-2022 13:01	Select (B)

Once the medical director has signed off on the final report, it will also show up beside "Select" under the "Action" column.

	iWeBB	Online Orders	and Customer		and the second		
	Blood Product Orders			Lab S	ervice Orders		
Order Blood Produ	at .	Lab Ser From 08-22-	Order Lab Serv				
Export to Excel	O Refresh					Search	0
Order ID	Patient Name	Patient ID	Order Status	Order By	Order Date	Action	
SP-09212-0008	ANOTHER, PATIENT	789456	Ordered	Michael Howell	09-21-2022 13:28	Select +	
RQ2209211203405	PATIENT, TEST	123456	Request Completed	Michael Howell	09-21-2022 13:01	Select + BB	
						View Order Preliminary Test Report Final Test Report	r.

When an order is cancelled, or a specimen has been rejected, the appropriate status will be indicated. Please see "Request Cancelled" in orange and "Specimen Rejection" in red.

		B Online Orders a					
	Blood Product Orders			Lab Se	ervice Orders		
Order Blood Produ	ıct		ce Orders 2 To 09-26-2022			Order Lab Ser	vice
Export to Excel	🖒 Refresh					Search	
Order ID	Patient Name	Patient ID	Order Status	Order By	Order Date	Action	
RQ2209211228217	ANOTHER, PATIENT	789456	Request Canceled	Michael, Howell	09-21-2022 13:28	Select -	
RQ2209211203405	PATIENT, TEST	123456	Specimen Rejection	Michael, Howell	09-21-2022 13:01	Select 🗸 🗎 🗎	