

**To:** Transfusion Services Managers

From: Hospital Relations Department

Date: February 3, 2017

## Re: Irradiator Downtime – February 7, 2017

On Tuesday, February 7, 2017, from 8:00am to 2:00pm, the irradiator at the East Texas location will be unavailable due to preventative maintenance. Please plan accordingly and submit planned orders prior to 7:30am on February 7, 2017.

In preparation for the downtime, a supply of irradiated components will be available on hand. Please note that once the irradiated stock is depleted, orders will be filled following completion of the maintenance process.